DIRECTORATE OF ECONOMICS & STATISTICS
ODISHA, BHUBNAESWAR

No.1 Bhubaneswar, dated the 1st February, 2014

**ADVERTISEMENT**

The Last date for Receipt of the Application – 26th February, 2014 by 5.00 P.M

Applications are invited from the intending candidates for engagement of **Consultant and Junior Consultant** on contractual basis in the Directorate of Economics & Statistics under Planning & Co-ordination Department, Government of Odisha as follows:

1. **Number of Post, Age, Qualification, Experience etc for different Consultants/ Junior Consultants**

<table>
<thead>
<tr>
<th>Sl No</th>
<th>Post (IT-Software)</th>
<th>No of Post</th>
<th>Age limit</th>
<th>Qualification</th>
<th>Experience</th>
<th>Desirable</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Consultant, (SPSS) (Training &amp; Capacity building) At- RIPAE&amp;S Scheme: ISSP</td>
<td>1</td>
<td>Minimum-40 years, Maximum-60 years as on 1.1.2014</td>
<td>MA/MSc in Statistics, with specialized knowledge in SPSS</td>
<td>Specialized knowledge in SPSS (published articles) or Experience of working in Govt Deptt/Organization in the relevant field and hands on experience of spss package</td>
<td>i.Ten or more years of training experience, ii.Ph.D is additional qualification</td>
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<td>2</td>
<td>Junior Consultant (IT-Software) At- DE&amp;S Scheme: ISSP</td>
<td>1</td>
<td>Minimum-30 years, Maximum-40 years as on 1.1.2014</td>
<td>B.Tech /MCA (passed out from Govt Institutions /AICTE approved institutions)</td>
<td>-At least 03 years’ experience in the relevant field, -Proficiency in computer application, good communication skill, -Experience in C++, ASP.net, HTML,SQL, MS Office, DBMS, Photoshop/Page Maker, purchase of s/w etc</td>
<td>M.Tech</td>
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<tr>
<td>3</td>
<td>Junior Consultant (IT-hardware) At -DE&amp;S Scheme: ISSP</td>
<td>1</td>
<td>Minimum-30 years, Maximum-40 years as on 1.1.2014</td>
<td>B.Tech (passed out from Govt Institutions /AICTE approved institutions)</td>
<td>-At least 03 years’ experience in the relevant field, Proficiency in computer application, good communication skill, -Purchase of h/w, Networking systems, -Distance learning through video conferencing</td>
<td>M.Tech</td>
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<td>4</td>
<td>Consultant (System Strengthening) AT- DE&amp;S Scheme-13th FC</td>
<td>1</td>
<td>Minimum-40 years, Maximum-62 years as on 1.1.2014</td>
<td>MA/MSc in Statistics</td>
<td>-Knowledge and experience on statistical systems at the State &amp; Centre, statistical surveys, data analysis, processing and documentation -Experience of working within Govt Deptt/Organization in the relevant field -Retd Govt officers may also apply</td>
<td>-Experience of working minimum of 15 years in Govt Institutions, -Working knowledge of SPSS &amp; GIS, -Expert in sampling, data collection, data analysis &amp; report generation, - Ph.D is additional qualification</td>
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<td>5</td>
<td>Junior Consultant (Training &amp; Capacity building) AT- Range level Scheme-13th FC</td>
<td>3</td>
<td>Minimum-25 years, Maximum-35 years as on 1.1.2014</td>
<td>MA/MSc in Statistics with 1st class degree or 60% marks with knowledge in SPSS applications</td>
<td>Research experience of at least 03 years in any institution and proficiency in SPSS</td>
<td>M.Phil, Ph.D</td>
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<tr>
<td>6</td>
<td>Junior Consultant (Training &amp; Capacity building) AT- RIPAE&amp;S Scheme-13th FC</td>
<td>1</td>
<td>Minimum-25 years, Maximum-35 years as on 1.1.2014</td>
<td>MA/MSc in Statistics, with 1st class degree or 60% marks with knowledge in SPSS &amp; GIS applications</td>
<td>Research experience of at least 03 years in any institution and proficiency in SPSS and GIS</td>
<td>M.Phil, Ph.D</td>
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</tbody>
</table>
i. The eligible officers from Central and State Government Departments / Agencies fulfilling the criteria may also apply through proper channel.

ii. Govt Deptts /Educational institutes /Agencies of repute with experience and qualified manpower may also apply for the consideration of selection committee.

iii. For in service candidates the remuneration shall be fixed at the last pay drawn.

iv. In case the engagement is made on deputation basis from places like Government Universities / Scientific Organizations of State Govt. / Central Govt., the person will carry the pay of the parent organization.

v. The selection will be made by Selection Committee.

vi. Remuneration for Consultant- Rs. 1.00 lakh to Rs.1.5 lakh per month (to be determined by the selection committee).

vii. Remuneration for Junior Consultant- Rs. 25,000/- to Rs.35,000/- per month (to be determined by the selection committee).

2. Nature of Work / Expected Roles & Responsibility for
Consultant, SPSS (training & capacity building).

- Preparation of training modules & support in organizing training prog on SPSS, providing training to officials of DE&S / Deptt /DPMUs on data analysis using SPSS, preparation of reports, documentation etc.

Junior Consultant (IT- Software)

- Development of application softwares, development/maintenance of data base/websites, technical support/training to officials on computer applications, recommend software developments, preparing IT based projects, advice on procurement of s/w etc

Junior Consultant (IT- Hardware)

- Install, configure, maintain & up-grade hardware & software interface with windows & UNIX operating system, Management of LAN infrastructure, troubleshooting high/low laser/line printers, troubleshooting online UPS, online & offline communication with AMC providers, maintaining server etc

Consultant (System Strengthening)

- Prepare & implement improvement plans in respect of recommendations and milestones under 13th FC in consultation with officers of DE&S for estimation of GSDP at factor cost and market price, DDP, Trade statistics, Local body accounts, NSS and estimation of district parameters, business registers, Price, ASI, Crop Statistics & data base on farm activities.
- Dissemination strategy & Publications,
- Design, plan & implement of data base systems in DE&S & Govt Deptts for planning & Policy decisions,
- Advice on coordination of statistical activities,
- Any other task as assigned by the Govt.
Junior Consultant (training & capacity building) at Range level

- Support & organizing training, providing training to officials of DPMUs on data analysis using SPSS, Report progress etc at Range level.

Junior Consultant (training & capacity building) at RIPAE&S

- Support & organizing training, providing training to officials of DE&S/Deptt/DPMUs on data analysis using SPSS & GIS, Report progress etc

3. How to Apply

i. Candidates fulfilling the above criteria are required to apply only by speed Post / Regd. Post to the Director, Economics & Statistics, Odisha Heads of Deptt Building, 4th Floor, Bhubaneswar - 751001 with Bio-data / CV in the following prescribed format (Annexure-I) along with supporting documents so as to reach by 5.00 P.M. on Dt 26th February, 2014.

ii. Govt Deptts/Educational institutes/Agencies may apply by speed Post / Regd. Post to the Director, Economics & Statistics, Odisha Heads of Deptt Building, 4th Floor, Bhubaneswar - 751001 in Annexure-II along with supporting documents so as to reach by 5.00 P.M. on Dt 26th February, 2014.

iii. Envelope containing the application must be superscribed in bold letters “APPLICATION FOR THE POST OF ……………………..(mention Category).

4. Applications received after the closing date shall not be entertained. The Department will not be responsible for any postal delay.

Applications received incomplete in any respect are liable to be rejected.

No correspondence on that score will be entertained.

Director, Economics & Statistics, Odisha, Bhubaneswar
Annexure-I

Prescribed format

APPLICATION FOR ENGAGEMENT OF CONSULTANT / JUNIOR CONSULTANT IN
THE DIRECTORATE OF ECONOMICS & STATISTICS UNDER PLANNING & CO-
ORDINATION DEPARTMENT, GOVERNMENT OF ODISHA.

1. Name of the Candidate:

2. Father’s / Husband’s Name:

3. Sex (Male / Female):

4. Date of Birth & Age as on 01.01.2014:

5. Marital Status (Married / Unmarried):

6. Permanent Address:

7. Present Address:

8. Contact details:
   i. Mobile No.
   ii. Land line No
   iii. E-mail id

9. Designation and present place of posting (for Govt. servant only)

10. Educational Qualification (Attach attested copies of documents)

<table>
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<tr>
<th>Name of the examination passed</th>
<th>Name of the Board / University</th>
<th>Year of passing</th>
<th>Aggregate of marks secured</th>
<th>Grade / Division</th>
<th>% of marks secured</th>
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<td>HSC</td>
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<tr>
<td>Intermediate / +2 Science</td>
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<tr>
<td>Graduation / +3 Science/other</td>
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<tr>
<td>Post Graduation (specify subjects)</td>
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<td>Ph. D (specify subjects)</td>
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<td>Any higher qualification</td>
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(Affix recent passport size photograph duly attested)
11. Category of Post applied:
12. Date of entry into Service (for Govt. servant only)
13. Experience:
   Name of the post  Period of service  Year of experience  Type of work
14. Knowledge in Computer operation:
15. List of publications:

DECLARATION

I do hereby solemnly affirm and state that the statements made above are true and correct to the best of my knowledge and belief and based on record.

Date:  
Place:  
Signature of the Candidate
Annexure-II

Prescribed format for Institute/ Agencies

APPLICATION FOR ENGAGEMENT OF CONSULTANT / JUNIOR CONSULTANT IN THE DIRECTORATE OF ECONOMICS & STATISTICS UNDER PLANNING & CO-ORDINATION DEPARTMENT, GOVERNMENT OF ODISHA

1. Name of the Institute/Agency:

2. Category of Post Applied:

3. Registration No:

4. Detail Address:

5. Experience in the relevant field (Attach Proof Copies):

6. No of Faculties/Specialists (Attach detail list with experience):

7. List of Publications:

8. Remarks:

DECLARATION

I do hereby solemnly affirm and state that the statements made above are true and correct to the best of my knowledge and belief and based on record.

Date: ___________________________  Signature of the Head of Institute with seal

Place: ___________________________