

**GOVERNMENT OF ODISHA
PLANNING & CO-ORDINATION DEPARTMENT**

No. 10398³⁰ /P., Bhubaneswar Dated, the 8th October, 2013

Cord-I-72/2013

From

**Shri J.K.Mohapatra, IAS,
Chief Secretary**

To

**The Principal Secretaries to Government (By name)
Commissioner-cum-Secretaries to Government (By name)
Special Secretary to Government (By name)
Other Senior Officers (By name)**

Sub:- **District Visit by Secretaries / Senior Officers for the period
October, 2013 to September, 2014.**

Madam / Sir,

I am directed to enclose the District Visit Programme by the Secretaries and other Senior Officers for the period beginning from October, 2013 to September, 2014 at **Annexure-I.**

2. You are required to visit the district assigned to you at least once in every month with six visits to the nodal district to review specified programmes and other six visits to other districts to review the concerned Departmental programmes.

3. (i) During your district visit as a nodal officer, the focus should be on the six thrust areas (Sectors) which may be broadly categorized under the following heads:

- Poverty Alleviation and Livelihood Programmes.
- Social Sector including health and education.
- Area Development Programmes.
- Agriculture and allied sectors.
- Irrigation and Power sector.
- Other infrastructure.

(ii) In each visit to the nodal district, at least three issues should be identified for resolving at the local level and another three issues for sorting out at Department/State level to facilitate faster programme delivery.

(iii) Any innovation and good practices noticed in the field may be highlighted for exploring the possibilities of replication. Documentation, if any, required may be recommended.

(iv) Quarterly visit plan may be communicated in advance to the district to facilitate identification of problematic issues to be visited and addressed during the visit. Advance note on problems may be obtained from the district for prior consultation with line Departments.

(v) Visit note may be circulated within a week after return for follow-up action.

(vi) Any flexibility required for implementation of flagship programmes may be ascertained, assessed and recommendation, if any may be made for consideration.

P.T.O.

(vii) Adequate attention has to be given on vacancy position and capacity building.

(viii) Night halt may be made during the district visit.

4. A list of broad Sector wise schemes and programmes has been indicated at **Annexure-II** for review. Report format and project format have been enclosed at **Annexure-III** for furnishing a district visit note.

5. You are, therefore, requested to visit the district assigned to you and furnish the visit note in the Report format and project format to the concerned Departments / Agencies as well as to P & C Department within a week on completion of each visit and also ensure compliance from Departments / Agencies concerned under intimation to the P & C Department.

Yours faithfully,

W.
8.10.13
Chief Secretary

Memo No. 10399 /P., Dated 8/10/2013
Copy with a copy of the enclosure forwarded to the Additional Chief Secretary to Chief Minister for kind information of Hon'ble Chief Minister.

W.
8.10.13
Joint Director

Memo No. 10400 /P., Dated 8/10/2013
Copy with a copy of the enclosure forwarded to the Private Secretary to Chief Secretary, Odisha / Private Secretary to Development Commissioner-cum-Additional Chief Secretary / Private Secretary to Agriculture Production Commissioner-cum-Addl. Chief Secretary / Private Secretary to Chief Administrator (KBK), Koraput / Camp Office, Bhubaneswar for kind information of Chief Secretary, Odisha / Development Commissioner-cum-Addl. Chief Secretary / Agriculture Production Commissioner-cum-Addl. Chief Secretary / Chief Administrator (KBK), Koraput / Bhubaneswar.

W.
8.10.13
Joint Director

Memo No. 10401 /P., Dated 8/10/2013
Copy with a copy of the enclosure forwarded to all Revenue Divisional Commissioners for information and necessary action.

W.
8.10.13
Joint Director.

Memo No. 10402 /P., Dated 8/10/2013
Copy with a copy of the enclosure forwarded to all Collectors for information and necessary action.

W.
8.10.13
Joint Director

ANNEXURE-I**Assignment of Districts to Secretaries & Senior Officers for adoption during the period from the month of October, 2013 to September, 2014**

Sl No.	Name of the Officers	Name of the District
(1)	(2)	(3)
1	Shri Vipin Kumar Saxena	Mayurbhanj
2	Smt. Arti Ahuja	Cuttack
3	Shri G.K.Dhal	Khordha
4	Shri S.C. Mohapatra	Puri
5	Shri S.P.Thakur	Jagatsinghpur
6	Shri Rajesh Verma	Ganjam
7	Shri N.K.Sundaray	Bargarh
8	Shri R.K.Sharma	Jharsuguda
9	Shri C.J.Venugopal	Sundargarh
10	Shri P.K.Mohapatra	Keonjhar
11	Shri P.K.Jena	Bhadrak
12	CTM Suguna	Deogarh
13	Shri D.N.Gupta	Gajapati
14	Shri Niten Chandra	Angul
15	Shri Manoj Ahuja	Kendrapara
16	Shri M.S. Padhi	Balangir
17	Dr.Chandra Sekhar Kumar	Nabarangpur
18	Shri D.K.Singh	Jajpur
19	Shri Surendra Kumar	Subarnapur
20	Shri Santosh Kumar Sarangi	Nayagarh
21	Shri G.Mathivathanan	Kandhamal
22	Dr.Hemant Sharma	Koraput
23	Shri Bishnupada Sethi	Malkangiri
24	Smt.Chitra Arumugam	Kalahandi
25	Shri Saswat Mishra	Nuapada
26	Shri Vishal Kumar Dev	Balasore
27	Smt. Usha Padhee	Sambalpur
28	Shri Sanjeeb Kumar Mishra	Boudh
29	Shri G.Srinivas	Dhenkanal
30	Shri Panchanan Dash	Rayagada

Thrust Area 1. Poverty Alleviation and Livelihood Programmes :

(i) NRLM, (ii) PDS, (iii) OAP, (iv) NOAP, (v) Annapurna, (vi) Antodaya, (vii) Food for work, (viii) Emergency feeding, (ix) MGNREGS, (x) Estt. of Grain bank, (xi) SHG and (xii) IAY.

Thrust Area 2. Social Sector including Health & Education :

(i) NRHM & NUHM, (ii) Vacancies of doctors, pharmacist and ANM, (iii) Availability of essential equipment in PHC/CHC, (iv) ASHA, (v) JSY, (vi) Mamata, (vii) Immunization, (viii) Programme to reduce infant mortality, (ix) Emergency Ambulance, (x) supply of text book, (xi) Attendance of teachers, (xii) quality of education, (xiii) Ashrama School, (xiv) SSA, (xv) MDM and (xvi) ICDS, (xvii) Hostel for ST students (xviii) Minority Welfare Programmes.

Thrust Area 3. Area Development Programme :

(i) Activities of DRDA, (ii) Activities of ITDA, (iii) Micro projects, (iv) RLAP, (v) WODC, (vi) BRGF, (vii) IAP, (ix) MLALAD, (x) MPLAD, (xi) GGY, (xii) BKBK, (xiii) SPF and (xiv) Watershed Mission.

Thrust Area 4. Agriculture and Allied Sector :

(i) Jananidhi, (ii) RKVY, (iii) NFSM, (iv) Biju Krushak Kalyan yojana, (v) Cropping pattern and Crop condition, (vi) Availability of fertilizer and Pesticides, (vii) Horticulture programme, (viii) Pisciculture, (ix) Govt. Agriculture Farm, (x) Veterinary Dispensary, (xi) Livestock Aid Centre, (xii) Paddy Procurement.

Thrust Area 5. Irrigation and Power Sector :

(i) Ongoing irrigation Projects, (ii) Irrigation projects in pipeline, (iii) Sustainable harnessing of Ground Water, (iv) Electrification (RGGVY), (v) BGJY and (vi) CAPEX.

Thrust Area 6. Connectivity /Infrastructure /Cement Concrete ROAD and Miscellaneous

(i) NH, SH and other roads, (ii) Road connectivity (PMGSY), (iii) Drinking Water Supply, (iv) Bridges and (v) BSY, (vi) Creation of infrastructure at PACs & RMC Mandis, (vii) progress of registration and generation of Adhar numbers.

REPORT FORMAT FOR DISTRICT VISIT BY SECRETARIES AND SENIOR OFFICERS

Report Cycle : Oct, 2013 to Sept, 2014

Report No. 1-6/N or 1-6/O

(to be indicated)

(N: Nodal district, O: Other district)

Principal Secretary/Secretary	:	
District visited	:	
Purpose Of Visit - to monitor quality of programme delivery - to monitor food and social security - to remove bottlenecks, if any, in the programme delivery - to strengthen inter-departmental coordination and convergence	:	Thrust area for the visit may be indicated along with specific programmes/schemes to be reviewed.
Duration	:	from to
No of night halts made	:	
Projects visited- List to be attached (in the prescribed proforma)	:	
Good Practices and Innovations noticed (Documentation if any required)		

Inter/Intra Departmental problems noticed and sorted out during the visit	:	
Issues required to be addressed at the department (state) level or to be sorted out through interdepartmental coordination :	:	
Concerns which require immediate attention	:	
Changes if any proposed in the programme guidelines to improve programme delivery	:	

Any other comments/suggestions:

Signature with Designation of
Principal Secretary/Secretary to Govt.

