

DIRECTORATE OF ECONOMICS & STATISTICS

ODISHA, BHUBNAESWAR

No.1 Bhubaneswar, dated the 1st February,2014

ADVERTISEMENT

The Last date for Receipt of the Application –**26th February, 2014 by 5.00 P.M**

Applications are invited from the intending candidates for engagement of **Consultant and Junior Consultant** on contractual basis in the Directorate of Economics & Statistics under Planning & Co-ordination Department, Government of Odisha as follows:

1. Number of Post, Age, Qualification, , Experience etc for different Consultants/ Junior Consultants

SI No	Post	No of Post	Age limit	Qualification	Experience	Desirable
1	Consultant, (SPSS) (Training & Capacity building) At- RIPAE&S Scheme: ISSP	1	Minimum-40 years, Maximum-60 years as on 1.1.2014	MA/MSc in Statistics, with specialized knowledge in SPSS	Specialized knowledge in SPSS (published articles) or Experience of working in Govt Deptt/Organization in the relevant field and hands on experience of spss package	i.Ten or more years of training experience, ii.Ph.D is additional qualification
2	Junior Consultant (IT-Software) At- DE&S Scheme: ISSP	1	Minimum-30 years, Maximum-40 years as on 1.1.2014	B.Tech /MCA (passed out from Govt Institutions /AICTE approved institutions)	-At least 03 years' experience in the relevant field, -Proficiency in computer application, good communication skill, -Experience in C++, ASP.net, HTML,SQL, MS Office, DBMS, Photoshop/Page Maker , purchase of s/w etc	M.Tech
3	Junior Consultant (IT-hardware) At -DE&S Scheme: ISSP	1	Minimum-30 years, Maximum-40 years as on 1.1.2014	B.Tech (passed out from Govt Institutions /AICTE approved institutions)	-At least 03 years' experience in the relevant field, Proficiency in computer application, good communication skill, -Purchase of h/w, Networking systems, -Distance learning through video conferencing	M.Tech
4	Consultant (System Strengthening) AT- DE&S Scheme-13 th FC	1	Minimum-40 years, Maximum-62 years as on 1.1.2014	MA/MSc in Statistics	-Knowledge and experience on statistical systems at the State & Centre , statistical surveys , data analysis , processing and documentation -Experience of working with/in Govt Deptt/Organization in the relevant field . -Retd Govt officers may also apply	-Experience of working minimum of 15 years in Govt Institutions, -Working knowledge of SPSS , -Expert in sampling, data collection, data analysis & report generation, - Ph.D is additional qualification
5	Junior Consultant (Training & Capacity building) AT- Range level Scheme-13 th FC	3	Minimum-25 years, Maximum-35 years as on 1.1.2014	MA/MSc in Statistics with 1 st class degree or 60% marks with knowledge in SPSS applications	Research experience of at least 03 years in any institution and proficiency in SPSS	M.Phil, Ph.D
6	Junior Consultant (Training & Capacity building) AT- RIPAE&S Scheme-13 th FC	1	Minimum-25 years, Maximum-35 years as on 1.1.2014	MA/MSc in Statistics, with 1 st class degree or 60% marks with knowledge in SPSS & GIS applications	Research experience of at least 03 years in any institution and proficiency in SPSS and GIS	M.Phil, Ph.D

- i. The eligible officers from Central and State Government Departments / Agencies fulfilling the criteria may also apply through proper channel.
- ii. Govt Deptts /Educational institutes /Agencies of repute with experience and qualified manpower may also apply for the consideration of selection committee.
- iii. For in service candidates the remuneration shall be fixed at the last pay drawn.
- iv. In case the engagement is made on deputation basis from places like Government Universities / Scientific Organizations of State Govt. / Central Govt., the person will carry the pay of the parent organization.
- v. The selection will be made by Selection Committee.
- vi. Remuneration for Consultant- Rs. 1.00 lakh to Rs.1.5 lakh per month (to be determined by the selection committee).
- vii. Remuneration for Junior Consultant- Rs. 25,000 /- to Rs.35,000 /- per month (to be determined by the selection committee).

2. Nature of Work / Expected Roles & Responsibility for Consultant, SPSS (training & capacity building).

- Preparation of training modules & support in organizing training prog on SPSS, providing training to officials of .DE&S / Deptt /DPMUs on data analysis using SPSS, preparation of reports , documentation etc

Junior Consultant (IT- Software)

- Development of application softwares, development/ maintenance of data base/ websites, technical support /training to officials on computer applications, recommend software developments, preparing IT based projects, advice on procurement of s/w etc

Junior Consultant (IT- Hardware)

- Install, configure, maintain & up-grade hardware & software interface with windows & UNIX operating system, Management of LAN infrastructure, troubleshooting high/low laser / line printers, troubleshooting online UPS, online & offline communication with AMC providers, maintaining server etc

Consultant (System Strengthening)

- Prepare & implement improvement plans in respect of recommendations and milestones under 13th FC in consultation with officers of DE&S for estimation of GSDP at factor cost and market price, DDP, Trade statistics, Local body accounts, NSS and estimation of district parameters, business registers, Price, ASI, Crop Statistics & data base on farm activities.
- Dissemination strategy & Publications,
- Design , plan & implement of data base systems in DE&S & Govt Deptts for planning & Policy decisions,
- Advice on coordination of statistical activities ,
- Any other task as assigned by the Govt

Junior Consultant (training & capacity building) at Range level

- Support & organizing training , providing training to officials of DPMUs on data analysis using SPSS, Report progress etc at Range level.

Junior Consultant (training & capacity building) at RIPAE&S

- Support & organizing training , providing training to officials of DE&S /Deptt /DPMUs on data analysis using SPSS & GIS , Report progress etc

3. How to Apply

- i. Candidates fulfilling the above criteria are required to apply only by speed Post / Regd. Post to the **Director , Economics & Statistics, Odisha Heads of Deptt Building , 4th Floor , Bhubaneswar - 751001** with Bio-data / CV in the following prescribed format (**Annexure-I**) along with supporting documents so as to reach by **5.00 P.M. on Dt 26th February,2014.**
- ii. Govt Deptts /Educational institutes /Agencies may apply by speed Post / Regd. Post to the **Director , Economics & Statistics, Odisha Heads of Deptt Building , 4th Floor , Bhubaneswar - 751001** in **Annexure-II** along with supporting documents so as to reach by **5.00 P.M. on Dt 26th February,2014.**
- iii. Envelope containing the application must be superscribed in bold letters "**APPLICATION FOR THE POST OF**(mention Category).

4. Applications received after the **closing date shall not be entertained.** The Department **will not be responsible** for any postal delay.

Applications received incomplete in any respect are **liable to be rejected.**
No correspondence on that score will be entertained.

Director, Economics & Statistics, Odisha, Bhubaneswar

Annexure-I

Prescribed format

**APPLICATION FOR ENGAGEMENT OF CONSULTANT / JUNIOR CONSULTANT IN
THE DIRECTORATE OF ECONOMICS & STATISTICS UNDER PLANNING & CO-
ORDINATION DEPARTMENT, GOVERNMENT OF ODISHA.**

1. Name of the Candidate:
2. Father's / Husband's Name:
3. Sex (Male / Female):
4. Date of Birth & Age as on 01.01.2014:
5. Marital Status (Married / Unmarried):
6. Permanent Address:

7. Present Address:

8. Contact details:
 - i. Mobile No.
 - ii. Land line No
 - iii. E-mail id

9. Designation and present place of posting (for Govt. servant only)

10. Educational Qualification (Attach attested copies of documents)

(Affix recent
passport size
photograph
duly attested)

Name of the examination passed	Name of the Board / University	Year of passing	Aggregate of marks secured	Grade / Division	% of marks secured
HSC					
Intermediate / +2 Science					
Graduation / +3 Science/other					
Post Graduation (specify subjects)					
Ph. D (specify subjects)					
Any higher qualification					

11. Category of Post applied:

12. Date of entry into Service (for Govt. servant only)

13. Experience :

Name of the post Period of service Year of experience Type of work

14. Knowledge in Computer operation:

15. List of publications:

DECLARATION

I do hereby solemnly affirm and state that the statements made above are true and correct to the best of my knowledge and belief and based on record.

Date:

Signature of the Candidate

Place:

Prescribed format for Institute/Agencies

**APPLICATION FOR ENGAGEMENT OF CONSULTANT / JUNIOR CONSULTANT IN THE
DIRECTORATE OF ECONOMICS & STATISTICS UNDER PLANNING & CO-
ORDINATION DEPARTMENT, GOVERNMENT OF ODISHA**

1. Name of the Institute/Agency:
2. Category of Post Applied:
3. Registration No:
4. Detail Address:

5. Experience in the relevant field(Attach Proof Copies):

6. No of Faculties/Specialists(Attach detail list with experience):

7. List of Publications:

8. Remarks:

DECLARATION

I do hereby solemnly affirm and state that the statements made above are true and correct to the best of my knowledge and belief and based on record.

Date:

Signature of the Head of Institute with seal

Place: