

ଓଡିଶା ସରକାର
ପଞ୍ଚାୟତି ରାଜ ଓ ପାନାୟତ୍ତଳ ବିଭାଗ

ଓଡିଶା ସଚିବାଳୟ,
ସଚିବାଳୟ ମାର୍ଗ, ଭୁବନେଶ୍ୱର-୭୫୧୦୦୧



Government of Odisha
Panchayati Raj & Drinking Water
Department

Odisha Loksewa Bhawan,
Sachibalaya Marg,
Bhubaneswar-751001
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No. PR-ENGG-ESTT-0018-2020 5277
From

Date: 23. 3. 22

Sri Narottam Behera, OAS(SAG),
Additional Secretary to Govt.
PR & DW Department

To

All Collectors & District Magistrates/All Project Directors, DRDAs/All Block
Development Officers.

Sub: Accounts Training /Professional Examination – 2022.

Sir

I am directed to invite a reference to the subject cited above and to intimate that the half yearly /yearly Professional Examination 2022-23 will be conducted during the month of May-2022.

It is therefore requested that applications with required documents in respect of all Junior Engineers belonging to PR cadre of PR & DW Department, who intend to appear the Professional Examination- 2022 may please be sent to this Department on or before 15th May-2022.

Application received beyond the due date or incomplete in any respect will not be entertained and will be liable for rejection without assigning any reason thereof.

Before submission of application to appear the professional examination, the examinees (Junior Engineers concerned) are required to complete Accounts training and produce the qualifying certificate of such training with the application forms. Hence, it is requested to conduct Accounts training of respective JEs of Panchayati Raj Cadre and submit their qualifying certificate of such training as soon as possible.

1. The Accounts training of Junior Engineers of PR Cadre shall be conducted for a period of one month by the Assistant Executive Engineer/BDO at Block level, by the Executive Engineer/PD, DRDA at District level and by the Superintending Engineer at State level among the Junior Engineers working under their control following due procedure.

2. The Accounts training shall include checking of measurement Book, preparation of bills, contractors ledger posting of days book and other registers of Block etc.

3. After completion of Accounts training, the Assistant Executive Engineer/BDO at Block level, the Executive Engineer/PD, DRDA at District level and the Superintending Engineer at State level shall issue certificate to the Junior Engineers who will successfully complete and pass out such training.

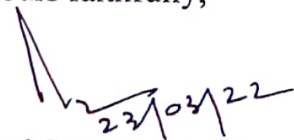
4. Such certificates shall be counter signed by the PD, DRDA at District level and Additional Secretary at State level.

3. (i) A special report regarding the candidate's physical energy and efficiency. Practical work and capacity to engage the officers is to be furnished by the officers under whom he/she works at present in the prescribed format.

(ii) He/she will be permitted to appear the examination only on recommendation of officers not below the rank of A.E.E./D.E.E./B.D.O./E.E./S.E. in respect of his/her physical energy, efficiency in proper work. While recommending the application of intending candidates, the authority concerned should furnish special report in respect of technical experience of the candidate.

(iii) The JEs working under your control may please be informed accordingly. A specimen copy of the application form and requisite certificate are enclosed which may please be supplied to the candidates intending to appear the Professional examination.

Yours faithfully,



Additional Secretary to Govt

Special Report of A.E.E./D.E.E./B.D.O./Executive Engineer /S.E. under whom the candidate is working

Certified that Sri/Smt.....J.E.

is considered energetic and efficient in practical work and capable of managing his/her subordinates for the purpose of appearing at the Professional Examination and is recommended to be allowed to sit for the said examination.

Signature with Seal of

A.E.E./D.E.E./E.E/S.E./

or the Officer immediately superior to

the Candidates not below the rank of

Class-I.

Signature with Seal of

BDO/PD, DRDA/Collector/

Addl. Secy., PR & DW Deptt.

Officer Superior to the Officer

signed on the left hand side.

NOTE:- Where the candidate is working directly under the S.E. special report from E.E./B.D.O. is not necessary. In such a case a certificate to the effect that candidate is working directly under the S.E. is necessary from the competent authority.

(Strike out which are not applicable.)

APPLICATION FOR ADMISSION TO THE PROFESSIONAL EXAMINATION (PR)

TO BE HELD IN THE MONTH OF-2022

(To be submitted to Superintending Engineer, PR & DW Deptt. , Bhubaneswar)

1. Name in Full:(In Block letters)
2. Designation -
3. Date of Birth;-
4. Date of entry in to Govt. Service.
5. Date of Regularisation of Service as JE with order No. & date
6. Attested Copy of 1st page of Service Book.
7. Qualifying Certificate of Accounts Training (Copy to be enclosed)
8. Departmental examination pass Certificate conducted by Board of Revenue (Copy to be enclosed)
9. Belongs to which Category (U.R./S.C. / S.T./SEBC)(Copy to be enclosed)
10. Special report of Officer not below the rank of A.E.E./D.E.E./B.D.O./E.E./S.E. as regards physical energy efficiency in practical work and capacity to engage his/her subordinates to be furnished.
11. Address for communication/ e-mail/mobile no.-
12. Two passport size photograph (one affix with form & one attach)

Place-

Date-

Signature of the Applicant

Memo

Date

Copy forwarded to the Director, Panchayati Raj, PR & DW Department for information. The JE concerned shall be spared to appear at the above examination.

Forwarding Officer's

Signature and Designation

Director, Panchayati Raj,

Admit/Do not admit

Director, Panchayati Raj, PR &DW Deptt.

UNDERTAKING

I, Shri/Smt. _____, JE, _____ Block, Dist. _____ do undertake that the facts/ informations given in the application form are true to the best of my knowledge and belief. If any information found false/ incorrect in future my application will be rejected at any stage without mentioning any reason thereof.

Signature of the Applicant

ACCOUNTS TRAINING CERTIFICATE

Certified that Sri/Smt..... J.E.
has undergone the training in Accounts of this Block/DRDA/State Level
from..... to for a period of 30 days and personally
completed the accounts including checking of measurement Book, preparation of bills,
contractors ledger posting of days book and other registers of Block/DRDA/State Level
for the month of

Counter signed by

BDO/PD,DRDA/

Addl.Secy., PR & DW Deptt.

Signature & Seal of

BDO/AEE/DEE/EE/SE