

Government of Odisha
General Administration & Public Grievance Department

No. GAD-OE2-CONT-0003-2022- 25613 /Gen., Dated. 29.07.2025

QUOTATION CALL NOTICE

Sealed quotations in letter pad are invited from the intending Registered Firms / Suppliers located at Bhubaneswar having valid GSTIN under OGST Act 2017 and PAN for supply of **Disinfectants / other Articles** for official use of G.A. & P.G. (Caretaker Establishment) Department. The quotations should reach the undersigned by **11.08.2025, 2.00 P.M.** at the latest and the quotations shall be opened on the same day at 4.00 P.M. in presence of quotationers or their authorized representatives. The Quotations received incomplete or after the scheduled date and time shall be summarily rejected.

The quotationer must submit two bids separately i.e. "Technical Bid" and "Financial Bid" in two separate envelopes. **The Technical Bid and the Financial Bid should be sealed by the bidder in separate covers duly superscribed as 'Technical Bid' and 'Financial Bid' respectively.** Both these sealed covers are to be put in a bigger envelope which should also be sealed and duly superscribed "**Quotations for Disinfectants / other Articles**". **In case of any deviation, the quotation shall be summarily be rejected without assigning any reason thereof.**

Technical Bid should contain following documents:

1. Registration Certificate of the firm / supplier
2. GST Registration Certificate
3. Copy of PAN
4. Copy of Up to date GST Return (GSTR 3B)
5. IT Return (2024-25 AY)
6. Address and contact details of firm / supplier. (Local address of business place at Bhubaneswar with contact details). The firm / supplier must have designated place of business and submit full local address and contact details.
7. Those bidders / firms who had participated in the last financial year and were selected but failed to supply the approved articles / items in time are not eligible to participate in this bid.
8. If the lowest Quotationer is unable / incapable of providing articles / items within 7 days from the date of issue purchase order the 2nd lowest quotationer will automatically be eligible to provide the same at the L1 price if he agrees.

Financial Bid should contain the price of each article in the prescribed format per unit /packet of supply. **All prices should be inclusive of taxes.**

FORMAT FOR OFFER (FINANCIAL BID)

Name of the Firm:
(With full particulars)

Sl. No.	Item	Make / Model	Specification if any	Unit pack	Unit price (inclusive of all taxes) (In. Rs.)	Remarks

The Technical Bid will be opened on **11.08.2025 at 4.00 PM**. On qualifying in the Technical Bids, the Financial Bid will be opened on **13.08.2025 at 4.00 PM**. Those who do not qualify in the technical bid their financials bid will not be opened. The authority reserves the right to reject any or all quotations without assigning any reasons thereof.


Joint Secretary to Government

Memo No. 25614 /Gen., Dated. 29.07.2025

Copy forwarded to Under Secretary to Government (AR Cell), G.A. & P.G. Department to display the notice on G.A. & P.G. Department official website for information.

M. S. L. M.
29/07/2025

Joint Secretary to Government

Memo No. 25615 /Gen., Dated. 29.07.2025

Copy along with **Annexure – 'A'** forwarded to All Departments with a request to display the Notice in their Notice Board for wide publicity.

M. S. L. M.
29/07/2025

Joint Secretary to Government

Memo No. 25616 /Gen., Dated. 29.07.2025

Copy along with **Annexure – 'A'** to Notice Board of General Administration & Public Grievance Department / Five (5) spare copies with **Annexure – 'A'** to O.E. – II Section for reference of Guard file.

M. S. L. M.
29/07/2025

Joint Secretary to Government

Memo No. 25617 /Gen., Dated. 29.07.2025

Copy forwarded to Chief Receptionist, Lokaseva Bhawan / Addl. DCP, Lokaseva Bhawan Security for information.

M. S. L. M.
29/07/2025

Joint Secretary to Government

LIST OF ARTICLES

Sl. No.	List of Articles
1	Acid (Hydrochloric)
2	Baygon Liquid
3	Baygon Sprayer
4	Black Phenyl (Double Bull) Utkal Chemical (per ltr)
5	Black Polythene packet (for covering of dustbin)
6	Bleaching Powder(Swastik)
7	Buzil Budentat IM Disinfectant (5 ltrs)
8	Carbo Stone (each)
9	Cleaning Gloves (each)
10	Coconut Brush
11	Coconut Brush with Handel
12	Colin (500 ml)
13	Dettol (Ricket & Colman/Reckit Benkiter India Ltd.) (500 ml)
14	Door Mat, Grass Type (per Sqft)
15	Dustbin Fiber glass made (3 mm thick) fixed type 4ft high with lead cover and stand
16	Dustbin Plastic made (3 ft. high) with lead cover
17	Dustbin Small size (18 inches) bucket model with push lead or cover
18	Duster cloth (per mtr.)
19	Floor Cleaning powder (Wheel) (per kg)
20	Gamaxine (per Kg)
21	Grass Cutting Knife
22	Handle mumping (rubber fitted)
23	Handle Pochha (Refil)
24	Handle with Pochha
25	Harfic (500 ml)
26	HIT Spray (400 ml.)
27	Kanta Fauda
28	Khadika Jhadu

29	Liquid Soap (Lizol /ISI Brand) (500 ml)
30	Naphthalene Ball (Kingson) Bengal Chemical Product (per kg)
31	Naphthalene Ball (Multi Color toilet freshener)
32	Odonil (small) (Balsara)
33	Phool Jhadu
34	Phenyl (Nimyle) (1 ltr.)
35	Plastic Mug (National/ G.I. Bucket)
36	Plastic Handle Brush
37	Plastic Pipe (3/4 size) (per mtr.)
38	Room Freshener (Yardley)
39	Sponge plate pochha
40	Surgical Gloves
41	White phenyl (Sanitol) IDD (per ltr)